



## Parking Implementation and Governance Committee

**Meeting Date:** Friday June 20, 2017

**Time:** 8:00 to 9:00 am

**Location:** Town Manager's Conference Room, Town Hall Annex

**Attendance:** Dean Carman, Adam Chapdelaine, Mike Gordon, Laura Wiener, Corey Rateau, Michael Morse, Leland Stein, Jill Mirak,

**Guests:** Darcy Devney, Disability Commission

Meeting minutes. Minutes of 5/26/17 were approved unanimously. Jill abstained.

Parking Clerk's report (Dean). ICS software is being replaced. His office has forgiven some tickets for parking in handi-capped spaces that weren't painted, for first-time offenders. Water St. Lot is busy during the day, but empty at night and on weekends. We might consider opening it up to non-permit holders during off times. Buzzell Field Game days the street is busy but lot is empty. Adam—We should count the spaces and compare to permits sold, and consider a policy change. Swan Place—parking signs are on left. Bylaw says right tires against the curb. Corey can tell officers not to ticket for wrong side parking.

Parking Benefits District. Adam will be discussing with Selectmen at meeting of [July 24](#). Laura will amend the map that defines the district to extend to Franklin and Mass. Ave. and cut off UU Church lot. Bring map and proposed PBD Board to the Selectmen, and preliminary list of improvements to be considered from Parking Benefits District funding. Improvements will get recommended to Selectmen and Town meeting. Estimated income after expenses is \$150,000 per year. Can be used for both operational and capital costs. Operational costs might include sidewalk snow removal, street and sidewalk sweeping, sidewalk cleaning. Jill suggested that early on we should prioritize “low hanging fruit”.

Suggestions to add to list:

- Moving taxies
- New design for Russell Common Lot and Railroad Lot—increase lighting (solar), green infrastructure
- Replace broken pedestrian scale lighting
- Broadway Plaza—removing trash cans, adding amenities
- Parts of Mass Ave. corridor project not likely to be funded by MassDOT
- Old Mystic St.

At next meeting, bring wish lists. We will follow up by getting pricing. Dean added we don't want to spend money on things we can't maintain.

Postponed to next meeting: Chestnut Street signs, loading zone on Alton Street.

Next meeting: [Monday July 10](#)